

JOB SHADOWING

Detailed Programme Itinerary

DAY 1 – MONDAY, 16 NOVEMBER 2026

Theme: Institutional Introduction & Management Engagement

<i>Time</i>	<i>Programme</i>	<i>Detailed Description</i>
9:30 AM	Pick Up from Hotel to The Ship Campus (TSC)	Breakfast at hotel and our designated driver will pick up from hotel to TSC
10:00 AM	Official Welcome & Introduction	Official welcome by the PCG representative, followed by introductions between the UNISER participants and PCG staff. Overview of the purpose, objectives and expected outcomes of the job-shadowing programme.
10:00 – 11:00 AM	General Presentation of Peninsula College Georgetown	Comprehensive presentation covering PCG's institutional background, academic structure, programmes, student profile, internationalisation activities, industry partnerships, and approaches to industry-integrated learning.
11:15 AM – 12:15 PM	Campus Tour	Guided tour of The Ship Campus, including relevant teaching and learning facilities. Participants will observe the learning environment, facilities, student support areas and practical spaces, while discussing how PCG integrates academic learning with industry requirements.
1:00 – 2:00 PM	Lunch @ The Ship Campus	Lunch and informal networking between UNISER participants and PCG representatives.
2:00 – 3:15 PM	Management Meeting & Institutional Exchange	Formal discussion between UNISER representatives and PCG management. Topics may include institutional development, internationalisation strategies, staff mobility, student mobility, academic cooperation and potential future collaboration.

3:15 – 4:00 PM	Reflection, Q&A & Daily Review	Open discussion, questions and reflections on the first day's activities. Participants will identify key observations and professional practices that may be relevant to their own institutions.
4:00 PM	End of Day 1	Programme concludes for the day.

DAY 2 – TUESDAY, 17 NOVEMBER 2026

Theme: Warehouse Operations, Logistics & Industry Job Shadowing

Time	Programme	Detailed Description
9:30 AM	Pick Up from Hotel to The Ship Campus (TSC)	Breakfast at hotel and our designated driver will pick up from hotel to TSC
10:00 AM	Departure to The 12 Waves	Transfer from the accommodation/PCG to The 12 Waves. Briefing on safety, visit objectives and expected observations.
10:00 – 10:15 AM	Arrival, Registration & Safety Briefing	Registration and introduction to the host company's representatives. Participants will receive a briefing on workplace safety and the day's activities.
10:15 – 11:00 AM	Company Presentation	Introduction to The 12 Waves, its business operations, warehouse facilities, logistics activities and role within the supply chain. Discussion on warehouse management, storage, distribution and operational processes.
11:00 AM – 12:15 PM	Warehouse Tour & Job Shadowing	Guided observation of warehouse operations. Participants will observe workplace organisation, inventory handling, storage processes, logistics workflows and operational practices. Opportunities will be provided to interact with employees and understand their daily responsibilities.
12:15 – 1:00 PM	Employee Engagement & Q&A	Direct interaction with employees and operational personnel. Participants can ask questions regarding job roles, required skills, workplace challenges, career pathways and industry expectations.

1:00 – 2:00 PM	Lunch	Lunch break and informal networking with industry representatives where appropriate.
2:00 – 3:15 PM	Workshop	This interactive workshop provides participants with an opportunity to exchange knowledge, experiences and professional practices in an international learning environment. The session will explore relevant topics related to professional development, workplace practices, innovation, communication, collaboration, leadership and emerging opportunities across different sectors.
3:15 – 4:00 PM	Reflection & Departure	Participants reflect on the industry experience and identify key practices observed during the job-shadowing session before returning from the site.
4:00 PM	End of Day 2	Programme concludes for the day.

DAY 3 – WEDNESDAY, 18 NOVEMBER 2026

Theme: Academic Exchange, Future Collaboration & Professional Workshop

Time	Programme	Detailed Description
9:30 AM	Pick Up from Hotel to The Ship Campus (TSC)	Breakfast at hotel and our designated driver will pick up from hotel to TSC
10:00 AM	Academic Briefing	Introduction to PCG's academic structure, teaching approaches, programme delivery and industry-integrated learning practices.
10:00 – 11:30 AM	Academic Team Meeting – Future Collaboration	Formal meeting between UNISER and PCG academic representatives. Discussion on potential academic partnerships, curriculum collaboration, guest lectures, staff mobility, student mobility, joint activities and knowledge exchange.
11:30 AM – 12:30 PM	Academic Sharing & Discussion	Participants and PCG academic staff share their respective teaching practices, assessment approaches, industry engagement methods and approaches to preparing students for employment.

12:30 – 1:00 PM	Networking & Q&A	Informal academic networking and opportunity for participants to raise questions regarding teaching, programme development and industry collaboration.
1:00 – 2:00 PM	Lunch @ The Ship Campus	Lunch and informal networking.
2:30 – 4:30 PM	Guest Lecture	This guest lecture provides participants with an opportunity to gain insights into current developments, professional practices and emerging opportunities within the education and industry landscape. The session will encourage participants to explore different perspectives on workplace expectations, innovation, professional development, leadership, employability and the changing needs of industries..
4:30 PM	End of Day 3	Programme concludes for the day.

DAY 4 – THURSDAY, 19 NOVEMBER 2026

Theme: Regional Logistics, Cross-Border Supply Chain & Farewell Engagement

Time	Programme	Detailed Description
9:30 AM	Pick Up from Hotel to The Ship Campus (TSC)	Breakfast at hotel and our designated driver will pick up from hotel to TSC
10:00 AM	Departure to Kulim Logistics Hub	Transfer to the first industry visit location. Briefing on the day's objectives and logistics-related observations.
10:00 – 10:15 AM	Arrival & Registration	Welcome by the host organisation and introduction to the day's programme.
10:15 – 11:15 AM	Industry Visit – Kulim Logistics Hub	Introduction to the logistics hub, its role in regional supply chains and the movement of goods. Participants will gain practical exposure to logistics coordination and industry operations.
11:15 AM –	Site Tour & Job Shadowing	Guided observation of operational areas and relevant logistics activities. Participants will have opportunities to

12:15 PM		observe employees at work and understand the practical responsibilities associated with logistics operations.
12:15 – 12:45 PM	Industry Engagement & Q&A	Discussion with industry personnel regarding logistics careers, operational challenges, technology, supply chain management and skills required by the industry.
12:45 – 1:00 PM	Departure	Preparation for return to The Ship Campus.
1:00 – 2:00 PM	Farewell Lunch @ The Ship Campus	Formal farewell lunch involving UNISER participants and PCG representatives. Opportunity to reflect on the four-day programme, strengthen professional relationships and discuss future cooperation.
2:00 – 2:30 PM	Departure to Bukit Kayu Hitam ICD	Transfer to Bukit Kayu Hitam Inland Clearance Depot (ICD).
2:30 – 3:45 PM	Industry Visit – Bukit Kayu Hitam ICD	Introduction to inland customs and cargo clearance operations. Participants will gain exposure to cross-border logistics, cargo movement, customs-related processes and the role of ICD facilities in facilitating regional trade.
3.45 – 4:00 PM	Final Reflection & Programme Closing	Final reflection on the job-shadowing experience. Participants share key observations and professional learning gained throughout the programme.
4:00 PM	End of Day 4	Formal programme activities conclude.

DAY 5 – FRIDAY, 20 NOVEMBER 2026

Theme: Departure Day

Time	Programme	Detailed Description
9:30 AM	Pick Up from Hotel	Breakfast at hotel and our designated driver will pick up from hotel
10:00 AM	Departure for Penang Tourism Visit	Participants will depart for a selected tourism destination in Penang. The exact location will be confirmed at a later stage.
10:00 AM –	Penang Tourism & Cultural Exploration	Participants will explore a selected tourism attraction in Penang to gain a better understanding of the state's cultural heritage, tourism development and local identity.

12:30 PM		The visit may include cultural, historical, heritage or nature-based attractions.
12:30 – 1:30 PM	Lunch	Lunch at a selected location, subject to the final tourism itinerary.
1:30 – 3:30 PM	Continued Tourism Activities	Further exploration of the selected destination and surrounding attractions. Participants will have the opportunity to observe tourism facilities, visitor services and the relationship between cultural heritage and tourism development.
4:00 PM	Programme Closing	Final group photograph, closing remarks and conclusion of the UNISER Job Shadowing Programme.

***All events stated are subject to change*

Programme Structure at a Glance

Day	Main Focus	Key Exposure
Day 1	Institutional & Education	PCG presentation, campus tour, management engagement
Day 2	Warehouse & Logistics	The 12 Waves, warehouse operations, employee job shadowing
Day 3	Academic & Professional Exchange	Academic collaboration, workshop, future skills
Day 4	Regional & Cross-Border Logistics	Kulim Logistics Hub, Bukit Kayu Hitam ICD, farewell lunch
Day 5	Tourism Penang	Penang Historic Sites Visit